

## **KA2 PROJECT – Raising the digital literacy of professionals to address inequalities and exclusion of LGBTQI community (RAINBO)**

**6<sup>th</sup> of April 2022: Meeting Via Zoom (10am UK Time)**

### **Minutes of Meeting and Actions**

#### **Attendees:**

Mike Tan (MT): CCW Training Academy  
Harri Shuffley (HS): CCW Training Academy  
Joana Silva (JS): SPEL  
Peter Dankmeijer (PD): GALE  
Prabha Dongre (PD): HIP  
Viktoria Topalidi (VT): AKMI  
Ester Kalogeroudi (EK): Novel Group

#### **Absence:**

Thanos Theofilopoulos (TT): Symplexis

Description	To be action by:	Comment
<p><b>Welcome</b>  <b>Mike/CCW</b> - welcomed the progress meeting, went through the actions and comments from the previous meeting.</p>	All	No action required
<p><b>IO1</b>  IO1 reports have been received by Symplexis for the UK, Luxembourg and the Netherlands.</p> <p>IO1 reports need to be submitted by Portugal, and both Greek organisations need to work together to make the Greek report.</p> <p>Transnational report to be written and completed by Symplexis once the national reports have been received.</p>	<p>All</p> <p>SPEL / Symplexis</p> <p>Symplexis</p>	<p>Deadline: No action</p> <p>15/04/2022</p> <p>29/04/2022</p>
<p><b>IO2</b></p> <p>A first draft of the curriculum has been made by AKMI. This should be sent to all partners for their comments. The Excel should have a comment section, so that all partners can make their relevant comments.</p> <p>HIP is working on the skeleton for the online portal. This will be sent to all partners once completed for their comments.</p> <p><b>Comments</b></p> <p>The target group needs to be more focussed. To get a better understanding of the specific curriculum, the IO1 reports need to be finished so that the correct target group can be decided.</p> <p>It was discussed that the likelihood would be psychosocial and mental support, as well as consultancy would be the professionals aimed at. This would need to be confirmed by the national reports.</p> <p>Another comment made suggested that there should be a section on addressing cyber bullying, or similar.</p> <p>A comment made by SPEL was that the content needed to cover inclusive language for LGBTQI+. This was something found specifically during the IO1 phase. Another important topic noted was to have testimonials of individuals experiences with how to be inclusive.</p> <p>It was mentioned by GALE that we should also cover what and what not to do for councillors. It's important that people are aware of their limitations, and when they do not have the correct information, it can be damaging. Therefore, a small training on very basic volunteer suggestions for councillors was recommended.</p>	<p>AKMI</p> <p>HIP</p>	<p>29/04/2022</p> <p>15/04/2022</p>

<p>Another discussion would be needed at the next meeting in May to confirm the target group, the curriculum, templates and more.</p> <p>It is expected that work on the VET methodology would begin around May or June.</p>		
<p><b>Transnational Meeting</b> Originally the transnational meeting was planned for August. However, the discussion between partners was decided that it would be better to have the meeting early or mid-September due to costs associated with summer time.</p> <p>GALE should send a Doodle for all partners to pick the dates they are available.</p>	<p>All</p> <p>GALE / All</p>	<p>No Action</p> <p>08/04/2022</p>
<p><b>Domain Name</b> The domain name has now been bought; it is confirmed as rainboprojectlgbqti.eu</p>	All	No action
<p><b>Emails</b> If you are creating emails relating to this project, please ensure RAINBO is put in the subject.</p>	All	Continued
<p><b>Activity -&gt; Conference (GALE &amp; SPEL)</b> CCW need to chase up the national agency to find out whether the budget for the first meeting could be used for the relevant conference that GALE and SPEL would be partaking.</p>	CCW	ASAP
<p><b>Dissemination</b> CCW to send dissemination plan to all partners.</p>	CCW	15/04/2022
<p><b>Any other business: None</b></p>	CCW	All Deadlines listed
<p><b>Next meeting date will be on:</b> <b>Wednesday 19/05/2022 10:00AM UK Time.</b></p>	All	None

Prepared by: *Harri Shuffley*

Harri Shuffley: 6<sup>th</sup> of April 2022

Checked by: *Mike Tan*

Mike Tan: 6<sup>th</sup> of April 2022